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17 September 1971

	MEMORANDUM FOR: Director of Training
:	SUBJECT : Weekly Activities Report - Language School
25X1A9a	1. We are arranging for a temporary mutual transfer of John ISS, to be effective Monday, 20 September. This transfer is being effected so that can assume lighter duties while he recuperates from recent surgery. We expect to use him in the reproduction of tapes, which presently is proceeding at a hectic pace. 25X1C14c
;	2. Yesterday I briefed the two on some of the problems encountered in setting up a language training program. They were receptive and seemed quite interested in the discussion. I advocated the use of native speakers, linguists as supervisors, the use of extant materials prepared for adult students, and that they go directly to the use of cassettes as a study tool, with the possibility of their doing away completely with the idea of a language lab.
	3. Room-darkening drapes were installed in Room 224 this week to make the room more suitable for use as a film theater.
25X1A9a 25X1A	4. Mrs one of the instructors we recently released in order to meet our contract ceiling, has been hired by the Foreign Service Institute to teach Instead of using up the remainder of her grace period here, she will begin work at FSI next week.
STATSPEC	5. We were able to satisfy request for advanced 25X1A listening tapes in Chinese with the help of doesSTATSPEC not have Chinese broadcast tapes available in this country, but one officer took it upon himself to make the recording at night. The quality of the tape is good, and we hope it will meet 25X1A needs. Several more are on order.
25X1A9a	6. Although Romanian is not a language in which we have large student enrollments, there has been a continuing requirement for it over the years, particularly for aural comprehension courses. Mrs our Romanian instructor, has now completed syllabi for a reading course and an aural comprehension course, and is in the process of making comprehension tapes to go with the comprehension course.

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25X1A9a 25X1A9a	school course on audio-visual at	our Swedish faculty has begun a night ids at the University of Maryland. anic Languages, started work this week orgetown University.		
25X1A9a	paid a visit to Dr. R. Goodison obtained copies of the latest F& Dr. Goodison also described his obtaining current Soviet feature one or two-day loan basis direct shown at FSI approximately once	8. On Wednesday, Chief of the Slavic Department, aid a visit to Dr. R. Goodison, his counterpart at FSI, where he obtained copies of the latest FSI Russian language training materials. C. Goodison also described his department's success of late in obtaining current Soviet feature films. The films are obtained on a me or two-day loan basis directly from the Soviet Embassy and are nown at FSI approximately once a week. Goodison expressed a willinges to have small groups of our teachers and students attend the film nowings.		
	9. September language courses began this week. Final briefings were given to BAHLT students starting the programmatic Spanish course and 43 students entered regular training at LS.			
	Following are enrollmen	nt figures for the week of 7 - 10 Sept	ember:	
	Students	Classes		
	Full-time - 30 Part-time - <u>84</u> (59 Hqs	Full-time - 17 Part-time - <u>28</u> (10 Hqs.	.)	
	TOTAL114	TOTAL45		
	Laboratory hours for the week of 7 - 10 September 1971:			
	Language School - 60			
	There were 10 proficier 7 - 10 September 1971.	acy tests given during the week of		
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		Chief, Language School		